



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

July 8, 2016

Tennessee Department of Transportation
Local Programs Development Office
505 Deaderick Street, 6th Floor
Nashville, TN 37243

Re: **Request for Qualification #:** 926585 - Lebanon Pike Sidewalk Design Services
Federal Project Number: STP-M-24(60)
State Project Number: 19LPLM-F0-127
Pin Number: 121729.00

To Whom It May Concern:

The Metropolitan Government of Nashville and Davidson County has completed its evaluation of submitted solicitation offers to the above Request for Qualifications (RFQ) and hereby notifies you of its recommendation to issue an intent to award to ICA Engineering Co, Inc., contingent upon successful negotiations of a contract.

Metro follows the Metro Code of Law, Title 4, Procurement Code found at https://www2.municode.com/library/tn/metro_government_of_nashville_and_davidson_county/codes/code_of_ordinances?nodeId=CD_TIT4PRCO and Metro Procurement Regulations found at <http://www.nashville.gov/Portals/0/SiteContent/Finance/Purchasing/Regulations-20140206.pdf> for all procurements. However, a summary of the procurement used for this solicitation is as follows:

The department owner, such as Public Works, submits the scope of services to be performed to Metro's Procurement Division which utilizes an enterprise solicitation and contracting system. The solicitation includes the following standard language referencing the Metro Code and Regulations provided above:

Request for Qualifications for A&E Firms

Pursuant to § 4.08.080 M.C.L., this solicitation document serves as the written determination of the Purchasing Agent, that this is a solicitation for qualified A&E firms. Contracts for professional services, including architectural and engineering services, are awarded on the basis of recognized competence and integrity. The Purchasing Agent has secured the approval of a Review Board to conduct evaluations. The proposal process, the solicitation flexibility, and its limitations are governed by the Metro Code and related Procurement Regulations.

Offers to Metro online solicitations are required to be submitted within the iSupplier online environment unless otherwise stated. Hard copy offers will not be considered except as required by law.

Any response to this solicitation is a formal waiver of any claims of confidentiality regardless of what may be stated, printed, or implied in the submission and/or attachments submitted. All information is made a Public Record after an award is made.

The only official position of Metro is found within this solicitation including answers provided in response to questions raised. The online discussion tool within iSupplier is the appropriate tool for all questions or communications concerning this solicitation.

The detailed scope of services, requirements, and evaluating factors such as qualifications, experience, location, and capacity are entered into the enterprise system by Procurement staff and reviewed by the department for acceptance. As with all A&E solicitations, the selection criteria are focused on qualifications and competence, not on cost.

Proposals are directed only to consultants on TDOT's Pre-qualified consultant list. Offerors are required to submit their proposals electronically in a sealed system.

Typical of these solicitations, they usually include minimum Small Business Enterprise/Service Disabled Veteran (SBE/SDV) participation requirements and Disadvantaged Business Enterprise (DBE) percentage participation goals. Offerors are required to acknowledge these subcontracting participation levels as part of the solicitation submittal process. Achievement of these commitments during the performance of the contract is monitored by a contract compliance office. Offerors provide a subconsultant form that shows proposed SBE/SDV/DBE firms being proposed as part of the response to the solicitation.

The Review Board evaluates the submitted proposals providing a consensus score and justification. The top three firms are submitted to the Mayor for selection. The Mayor selects the firm to whom the Procurement Division issues an intent-to-award notification and with the requesting department, begins the contract negotiation process.

Please let me know if you have any additional questions concerning this process.

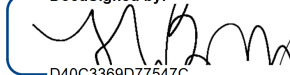
Sincerely,

A handwritten signature in blue ink, appearing to read 'Jeff L. Gossage', with a long, sweeping underline.

Jeff L. Gossage C.P.M.
Purchasing Agent

Cc: Solicitation File



DocuSigned by:

 D40C3369D77547C...

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Request for Mayoral Selection of A&E Firm RFQ 926585, Lebanon Pike Sidewalk Design Services

Metro received sixteen (16) proposals for the A&E Review Board to consider. The Review Board submits for review and selection by the Mayor the top three (3) evaluated firms listed below in alphabetical order, accompanied by the Review Board's summary.

While it is acknowledged that the selection is solely that of the Mayor, it is the Review Board's recommendation that **ICA Engineering Co., Inc** be considered for this project.

A&E Firm: Barge Waggoner Sumner Cannon, Inc.

Strengths: Extensive Metro & TDOT experience, the success of Gatlinburg Streetscape project; displayed a considerable amount of experience with similar projects; and demonstrated exceptional expertise of project team members; and inside Davidson County.

Weaknesses: Proposed numerous stakeholders meeting; long schedule; maximum calendar; and submitted resumes not in-line with organizational chart.

DBE Plan: Pledged 11.25% DBE over life of the project. Proposed the engagement of Booker Engineering, Inc. to provide electrical engineering; K.S. Ware to provide geotechnical and environmental engineering; and Varallo Public Relations to provide stakeholder involvement.

SBE/SDV Plan: Pledged 20% SBE/SDV over life of the project. Proposed the engagement of Booker Engineering, Inc. to provide electrical engineering; K.S. Ware to provide geotechnical and environmental engineering; and Varallo Public Relations to provide stakeholder involvement. (Booker Engineering, Inc, K.S. Ware, and Varallo Public Relations are also DBEs).

A&E Firm: DBS & Associates Engineering, Inc.

Strengths: Strong detailed methodology and approach; detailed specialized expertise of team members; and inside Davidson County.

Weaknesses: Similar contract experience lacks detail; failed to provide funding type on project experience; smaller volume of similar contract experience within complexity; and license expiration dates missing for some professional licenses.

DBE Plan: Pledged 11.25% DBE over life of the project. Proposed the engagement of Booker Engineering, Inc. to provide lighting, signage, and ADA; Civil Infrastructure

Associates to provide survey, right-of-way; and Geotek Engineering to provide geotechnical services.

SBE/SDV Plan: Pledged 20% SBE/SDV over life of the project. Proposed the engagement of Booker Engineering, Inc. to provide lighting, signage, and ADA; Civil Infrastructure Associates to provide survey, right-of-way; and Geotek Engineering to provide geotechnical services; and Griggs & Maloney to provide NEPA.(Booker Engineering, Inc., Civil Infrastructure Associates, and Geotek Engineering are also DBEs).

A&E Firm: **ICA Engineering Co., Inc.**

Strengths: Strong expertise of team members; detailed methodology & approach; and inside Davidson County.

Weaknesses: Lack experience similar in complexity, specifically as it relates to local programs sidewalk experience; sustainability & cost saving missing; subconsultants' capacity.

DBE Plan: Pledged 11.25% DBE over life of the project. Proposed the engagement of Booker Engineering, Inc. to provide lighting; K. S. Ware to provide hazmat; CIA Civil Infrastructure Associates, LLC to provide surveying; Development & Environmental Planning Associates, LLC (DEPA) to provide environmental; New South Associates, Inc. to provide archaeological/historical; and Hawkins Partners to provide landscape architect.

SBE/SDV Plan: Pledged 20% SBE/SDV over life of the project. Proposed the engagement of Booker Engineering, Inc. to provide lighting; K. S. Ware to provide hazmat; CIA Civil Infrastructure Associates, LLC. to provide surveying; and Hawkins Partners to provide landscape architect. (Booker Engineering, Inc., K. S. Ware, CIA Civil Infrastructure Associates, LLC. and Hawkins Partners are also DBEs).

**RFQ # 926585 – Lebanon Pike Sidewalk Design Services
Review Board Scoring and Justification**

Offeror	Alfred Benesch & Company	Barge Waggoner Sumner and Cannon, Inc	CDM Smith	Collier Engineering Co., Inc.
Experience on Similar Contracts (35 Points)	27	30	28	25
Methodology and Project Approach (30 Points)	20	27	22	20
Specialized Expertise of Team Members (25 Points)	23	24	21	15
Organizational Capacity (10 Points)	8	8	8	5
Total Evaluation Scores	78	89	79	65

Alfred Bensch (78)

Strengths – Local Programs experience; Impressive list of project team members with specialized expertise.

Weaknesses – Unrealistic proposed schedule; similar contract experience not within complexity; failed to provide maximum calendar days; some resumes lacked detail; subconsultants staffing capacity outside Davidson County but inside MSA; and sustainability lacking detail.

Barge Waggoner Sumner Cannon (89)

Strengths – Extensive Metro & TDOT experience, the success of Gatlinburg Streetscape project; displayed a considerable amount of experience with similar projects; and demonstrated exceptional expertise of project team members; and inside Davidson County.

Weaknesses – proposed numerous stakeholders meeting; long schedule; maximum calendar; and submitted resumes not in-line with organizational chart.

CDM Smith (79)

Strengths – Extensive Green design experience/certifications; and inside Davidson County.

Weaknesses – Demonstrated numerous Metro Water Services experience; similar contract experience not within complexity; failed to address temporary lighting; subconsultants resume lacked detail along with some license & expiration dates and submitted resumes not in-line with organizational chart.

Collier Engineering (65)

Strengths – Metro Project experience, demonstrated extensive knowledge of Metro processes; and inside Davidson County.

Weaknesses – Contract experience not within similar size, scope, and complexity; generic methodology & approach; expiration date missing on license; proposed senior engineer license is expired; unable to read submitted resume for subconsultants; staffing availability; and organizational capacity lacks detail.

**RFQ # 926585 – Lebanon Pike Sidewalk Design Services
Review Board Scoring and Justification**

Offeror	DBS & Associates Engineering, Inc	Gresham Smith & Partners	Hart Freeland Roberts, Inc	HMB Professional Engineers
Experience on Similar Contracts (35 Points)	29	26	29	25
Methodology and Project Approach (30 Points)	29	17	20	24
Specialized Expertise of Team Members (25 Points)	23	20	23	21
Organizational Capacity (10 Points)	9	8	7	7
Total Evaluation Scores	90	71	79	77

DBS & Associates (90)

Strengths – Strong detailed methodology and approach; detailed specialized expertise of team members; and inside Davidson County.

Weaknesses – Similar contract experience lacks detail; failed to provide funding type on project experience; smaller volume of similar contract experience within complexity; and license expiration dates missing for some professional licenses.

Gresham Smith (71)

Strengths – Local program and Metro experience; and inside Davidson County.

Weaknesses – Failed to provide funding type on project experience; failed to demonstrated relationship with proposed subconsultants; failed to address major and minor tasks; offices not listed; failed to provide staffing numbers for subconsultants; and sustainability and environmental impacts.

Hart Freeland Roberts (79)

Strengths – Environmental and sustainability.

Weaknesses – Lack experience similar in complexity; similar contract experience lacks detail; unrealistic schedule; resumes lacked detailed project experience; availability of proposed staff is limited; outside Davidson County but inside the MSA.

HMB Professional Engineers (85)

Strengths – Realistic Schedule; Inside Davidson County.

Weaknesses – Limited experience with urban streetscape retrofit sidewalk projects; Lack Metro Experience; Lack In-State Experience; No local programs projects within same complexity; temporary lighting not detailed; failed to provide cost savings and innovation; Approach lacks detail; expiration dates missing for licenses; subconsultants resumes no one page; Capacity of Prime firm; and subconsultants availability.

**RFQ # 926585 – Lebanon Pike Sidewalk Design Services
Review Board Scoring and Justification**

Offeror	ICA Engineering, Inc	James + Associates	Kimley-Horn and Associates, Inc	LittleJohn Engineering
Experience on Similar Contracts (35 Points)	30	20	31	29
Methodology and Project Approach (30 Points)	28	18	25	19
Specialized Expertise of Team Members (25 Points)	24	15	22	17
Organizational Capacity (10 Points)	9	5	7	5
Total Evaluation Scores	91	58	85	70

ICA Engineering (91)

Strengths – Strong expertise of team members; detailed methodology & approach; and inside Davidson County.

Weaknesses – Lack experience similar in complexity, specifically as it relates to local programs sidewalk experience; sustainability & cost saving missing; subconsultants' capacity.

James + Associates (58)

Strengths – Inside Davidson County.

Weaknesses – Metro experience not within five (5)years; prime firms similar experience is bridge; subconsultants demonstrated more experience than prime firm; failed to provide cost savings and innovation; Failed to address temporary lighting; failed to demonstrated policies for ensuring this project will be environmentally friendly; failed to demonstrate sustainability practices; unrealistic schedule; Missing Professional License expiration dates; Organizational capacity lacks detail; resumes provided not in-line with organizational chart; and no availability for staffing.

Kimley-Horn (85)

Strengths – Experience on similar contract; expensive but innovative approach; detailed environmental and sustainability; and inside Davidson County.

Weaknesses – Past working relationship with subconsultants; long proposed schedule; relevant bulleted experience on resumes lacked detail; failed to subconsultants staffing capacity percentages; and contract exceptions.

LittleJohn Engineering (70)

Strengths – Inside Davidson County; detailed project experience.

Weaknesses – Prime Firm similar project experience demonstrated was development not retrofitting urban street sidewalk projects; one (1) local programs experience but outside five (5) years; unrealistic schedule; temporary lighting lacks detail; utility coordination lacks detail; failed to provide a detailed explanation for tasks and subtasks; staffing roles lacks detail; subconsultants expiration dates missing; team members experience lacks complexity; and organizational capacity contains approach content information.

**RFQ # 926585 – Lebanon Pike Sidewalk Design Services
Review Board Scoring and Justification**

Offeror	Parsons Brinckerhoff, Inc	Ragan-Smith Assoc Inc	RPM Transportation	Smith Seckman Reid Inc
Experience on Similar Contracts (35 Points)	28	34	27	27
Methodology and Project Approach (30 Points)	24	23	24	22
Specialized Expertise of Team Members (25 Points)	20	22	17	18
Organizational Capacity (10 Points)	8	6	9	6
Total Evaluation Scores	80	85	77	73

Parson Brinckerhoff (80)

Strengths – Utility coordinator; previous utility coordination on KBV, local programs & previous Metro Experience; and inside Davidson County.

Weaknesses – Lack project experience of similar complexity; no temporary lighting; and lacked license expiration dates; and provided proposal in word format.

Ragan-Smith (85)

Strengths – Strong experience similar in complexity; challenges; schedule; and inside Davidson County.

Weaknesses – Lacked license expiration date; failed to address temporary lighting; personnel availability lacked detail, Schedule lacked detail, failed to address organizational chart; failed to demonstrate innovation and progressive approach; failed to demonstrated policies for ensuring this project will be environmentally friendly; and failed to demonstrate sustainability practices.

RPM Transportation (77)

Strengths – Organizational Capacity and Inside Davidson County.

Weaknesses – Prime firm failed to demonstrate local programs experience; Prime Firm experience is mostly signal and traffic study related; failed to provide temporary lighting; failed to provide cost saving and innovative approach; schedule did not include right-of-way acquisition; Project Engineer for subconsultant not license PE; limited availability for some subconsultants.

Smith Seckman Reid (73)

Strengths – Local Programs Experience; Other Metro agency experience, specifically Water Services; and inside Davidson County.

Weaknesses – Lack project experience of similar complexity; no lighting specialist; failed to discuss lighting approach; Lack availability information in percentage; and overall generic proposal.

BAO DBE Assessment Sheet				
BAO Specialist:		JoeAnn Carr		
Contract Specialist:		Terri Troup		
Date		6/15/2016		
Department Name:		Public Works		
RFP/ITB Number:		RFQ#926585		
Project Name:		Lebanon Pike Sidewalk Design Services		
Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	Comments
ICA Engineering	A&E	Acknowledged the DBE goal requirement of 11.25%	Yes	Proposed the engagement of DBE subcontractors; Booker Engineering, Inc. to provide lighting, K. S. Ware to provide hazmat, CIA Civil Infrastructure Associates, LLC to provide surveying, Development & Environmental Planning Associates, LLC (DEPA) to provide environmental, New South Associates, Inc. to provide archaeological/historical, and Hawkins Partners to provide landscape architect
DBS & ASSOCIATES ENGINEERING, INC	A&E	Acknowledged the DBE goal requirement of 11.25%	Yes	Proposed the engagement of DBE subcontractors; Booker Engineering, Inc. to provide lighting, signage, and ADA; Civil Infrastructure Associates to provide survey, right of way; Geotek Engineering to provide geotechnical services
Barge Waggoner Sumner and Cannon, Inc.	A&E	Acknowledged the DBE goal requirement of 11.25%	Yes	Proposed the engagement of DBE subcontractors; Booker Engineering, Inc. to provide electrical engineering; KS Ware & Associates to provide geotechnical and environmental engineering, and Varallo Public Relation to provide stakeholder involvement

BAO SBE Assessment Sheet				
BAO Specialist:		JoeAnn Carr		
Contract Specialist:		Terri Troup		
Date		6/15/2016		
Department Name:		Public Works		
RFP/ITB Number:		RFQ#926585		
Project Name:		Lebanon Pike Sidewalk Design Services		
Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	Comments
ICA Engineering	A&E	Acknowledged the SBE/SDV requirement of 20%	Yes	Proposed the engagement of SBE subcontractors; Booker Engineering, Inc. to provide lighting, K. S. Ware to provide hazmat, CIA Civil Infrastructure Associates, LLC to provide surveying, and Hawkins Partners to provide landscape architect
DBS & ASSOCIATES ENGINEERING, INC	A&E	Acknowledged the SBE/SDV requirement of 20%	Yes	Proposed the engagement of SBE subcontractors; Booker Engineering, Inc. to provide lighting, signage, and ADA; Civil Infrastructure Associates to provide survey, right of way; Geotek Engineering to provide geotechnical services, and Griggs and Maloney to provide NEPA
Barge Waggoner Sumner and Cannon, Inc.	A&E	Acknowledged the SBE/SDV requirement of 20%	Yes	Proposed the engagement of SBE subcontractors; Booker Engineering, Inc. to provide electrical engineering; KS Ware & Associates to provide geotechnical and environmental engineering, and Varallo Public Relation to provide stakeholder involvement